



DISTRICT OF COLUMBIA
Board of Funeral Directors
1100 4th Street, SW, Room E300, Washington, DC

Meeting Minutes
Thursday, April 3, 2014

The District of Columbia Board of Funeral Directors held its regularly scheduled meeting on Thursday, April 3, 2014, at 1100 4th Street, S.W., Room 300A/B, Washington, D.C. The Board held its Executive Session to discuss applications for licensure, complaints, legal counsel report, budget report, calendar dates, and correspondence.

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The meeting was called to order by Chair Lynn Armstrong Patterson at 11:20 AM

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Board Members Present: Randolph Horton, Charles Bowman, and Lynn Armstrong Patterson

Board Members Absent: E'Lois Waller

Staff Present: Clifford Cooks, Program Manager, Occupational and Professional Licensing Division;
Kevin Cyrus, Education Liaison, Occupational and Professional Licensing Division;

Legal Advisor to the Board: Kia Winston

Public Consumers Present: None

Agenda Item: Comments from the Public

There were no comments from the public.

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Agenda Item: Review of Correspondence

- FHE Status Change – After Board discussion, the Chair requested that funeral directors be sent a letter detailing the required steps for establishing a new FHE location.
- Application for Mayoral Appointment to a Board or Commission

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Agenda Item: Minutes

Upon a motion duly made by Board member Randolph Horton and properly seconded by Board member, Charles Bowman, the Board unanimously voted to approve draft minutes for the March 6, 2014 meeting.



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Agenda Item: Application for Licensure Recommendations

There were no applications which required Board review. The Board voted to approve the staff approved applications the period since the last meeting.

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Agenda Item: Budget

There was no budget report reviewed at this meeting.

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Agenda Item: Legal Counsel Report

There was no legal counsel report given at this meeting.

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Agenda Item: Complaints

There were no applications requiring Board review.

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Agenda Item: Review of Calendar

No new calendar dates were discussed in this meeting.

Agenda Item: Old Business

The Board's plan to review Chapter 31 for revisions was tabled pending the participation of attorney Adrienne Lord-Sorenson in the meeting.

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Agenda Item: New Business

It was announced that the District's new Chief Medical Examiner, Roger Mitchell, will visit the Board on June 12, 2014.

The Chair requested that research be done to confirm whether the District has taken ownership of United Medical Center in Southeast Washington, DC. If the District owns the Center, confirm death pronouncements can be processed here.

The Chair requested that research be done to confirm the steps for District licensees wishing to obtain a Virginia license by reciprocity.

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Agenda Item: Next Meeting

The next meeting is scheduled for Thursday, May 8, 2014 at 11:00 am at 1100 4th Street, SW, Rm E300.

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Agenda Item: Adjournment

The Board voted to end the meeting at 12:15 pm.

Respectfully submitted,

Lynn Armstrong Patterson, Chair

5.8.2014

Date

Recorder: Kevin Cyrus, Board Liaison
Attachments