



DISTRICT OF COLUMBIA
Board of Funeral Directors
1100 4th Street, SW, Room E300, Washington, DC
Meeting Minutes
Thursday, May 8, 2014

The District of Columbia Board of Funeral Directors held its regularly scheduled meeting on Thursday, May 8, 2014, at 1100 4th Street, S.W., Room 300A/B, Washington, D.C. The Board held its Executive Session to discuss applications for licensure, complaints, legal counsel report, budget report, calendar dates, and correspondence.

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The meeting was called to order by Chair Lynn Armstrong Patterson at 11:35 AM

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Board Members Present: Randolph Horton, E'Lois Waller, and Lynn Armstrong Patterson

Board Members Absent: Charles Bowman

Staff Present: Kevin Cyrus, Education Liaison, Occupational and Professional Licensing Division;

Legal Advisor to the Board: Kia Winston

Public Consumers Present: Carolyn Jacoby – CEO of Eternal Justice
Ruth Ann Arty, Executive Director,
Maryland Board of Morticians & Funeral Directors

Agenda Item: Comments from the Public

Ms. Carolyn Jacoby, CEO of Eternal Justice, visited the May meeting as an observer.

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Agenda Item: Review of Correspondence

- McGuire Funeral Service gave notice that Daniel Wilson completed his apprenticeship.
- Santa Cruz Servicios Funerarios gave notice Mrs. Raina Butler-Bailey is their new DFD.
- Ronald Taylor, II Funeral Home gave notice of no involvement with Mr. Sean Reid in the capacity of funeral apprentice.

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Agenda Item: Minutes

Upon a motion duly made by Board member E'lois Waller and properly seconded by Board member, Randolph Horton, the Board unanimously voted to approve draft minutes for the April 3, 2014 meeting.

Agenda Item: Application for Licensure Recommendations

There were no applications which required Board review. The Board voted to approve the staff approved applications the period since the last meeting.

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Agenda Item: Budget

There was no budget report reviewed at this meeting.

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Agenda Item: Legal Counsel Report

There was no legal counsel report given at this meeting.

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Agenda Item: Complaints

In the matter of Ronald M. Taylor, II Funeral Home and Mary Burnside, the Board voted to close the file due to no evidence of violation of DC regulations.

In the matter of Latney's Funeral Service, Inc. and Cherie Simms, the Board voted to close the file due to no evidence of violation of DC regulations.

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Agenda Item: Review of Calendar

No new calendar dates were discussed in this meeting.

Agenda Item: Old Business

The Board's conducted review Chapter 31 for revisions after the close of the May 8 meeting with the participation of attorney Adrienne Lord-Sorenson.



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Agenda Item: New Business

Ruth Ann Arty, Executive Director of the Maryland Board of Morticians & Funeral Directors, updated DC Board members of the following Maryland rule changes, which are posted on the Maryland website:

- Require that operators of mortuary transport services be permitted by the Board;
- Require that transporters employed by a mortuary transport service be registered with the Board;
- Establish fees for a permit, registration, and other items;
- Establish a renewal process and a reinstatement process;
- Establish requirements for equipment that shall be used in transporting human remains; and
- Establish procedures for transporting human remains, including:
 - Prohibiting various acts;
 - Setting vehicle standards; and
 - Providing that vehicles registered with the Board which are part of the same business structure as a licensed Maryland establishment shall be inspected by the Board at a convenient location within the State if the related establishment intends to transport Maryland decedents in their vehicles.

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Agenda Item: Next Meeting

The next meeting is scheduled for Thursday, June 12, 2014 at 11:00 am at 1100 4th Street, SW, Rm E300.

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Agenda Item: Adjournment

Upon a motion duly made by Board member Randolph Horton and properly seconded by Board member E'Lois Waller, the Board unanimously voted to adjourn the meeting at 1:00 pm.

Respectfully submitted,

Lynn Armstrong Patterson, Chair

Date

Recorder: Kevin Cyrus, Board Liaison
Attachments