



**Meeting Minutes
March 4, 2016**

The District of Columbia Board of Accountancy (Board) held its regularly scheduled meeting on Friday, March 4, 2016, at 1100 4th Street SW, 3rd Floor, Washington DC, 20024.

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The meeting was called to order at 8:58 a.m. by Board Chair, Robert Todero

Board Members Present: Robert Todero, Joseph Drew, Kayla Futch, Mohamad Yusuff

Board Members Absent: Bridgett Gagne

Legal Counsel: Kia Winston, Esq.

Staff Present: Cynthia Briggs, Board Administrator, Clifford Cooks, Program Manager, Grace Yeboah Ofori, Program Support Specialist, Kevin Cyrus, Education Coordinator, Kathy Thomas, Education Liaison Specialist, George Batista, Investigator

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Agenda Items: Comments or Attendance by Public

Kari Bedell and Ashlee Stem of the Greater Washington Society of CPAs (GWSCPAs), and Paul Thrasher.

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Agenda Items: Acceptance of Minutes

Upon a motion duly offered by member Joseph Drew, and properly seconded by member Kayla Futch, the Board voted to accept the February 5, 2016 meeting minutes

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Agenda Items: Old Business

- 2015 – 4th Quarter - CPA Examination Performance Summary
- 2015 – 4th Quarter – Candidate Care Concerns
- DC Peer Review Requirements and Reporting
- NASBA/AICPA “non-CPAs” Resolution
- Accountancy Licensing Database (ALD)
- NASBA International Evaluation Services ([NIES](#))
- Chinese Delegation

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Agenda Items: New Business

- DC and International CPA Recruitment – Member Joseph Drew distributed a DRAFT report titled “Possible Alternative Methods of Increasing the Number of Certified Public Accountants in the District of Columbia”. The report provides statistical information, to include education, examination, and licensure requirements, and compares CPA processes between DC and several States Boards of Accountancy.
- Center for Public Trust (CPT) – Report/discussion deferred to April 1, 2016 Board Meeting.
- 2015 – 4th Quarter - CPA Examination Performance Summary - Board member Kayla Futch tabulated the 2nd, 3rd and 4th quarter examination statistics provided by NASBA, to gauge the number of applicants applying to take the Uniform CPA exams in the District of Columbia. The Board also requested NASBA/AICPA examination statistics to track candidates applying for DC licensure, for the period 2010 – to date.
- NASBA Eastern Regional Meeting, Asheville, NC, June 7-9, 2016 - The Board voted for Robert Todero, Joseph Drew, Kayla Futch, and Bridgett Gagne to attend the Eastern Regional Meeting.
- DC Peer Review Requirements and Reporting – The Board discussed the peer review process in the District. OPLA Administration will provide an overview of the DC firm peer review process, at the April 1, 2016 Board meeting.

- Continuing Professional Education (CPE) Audit Process – Kevin Cyrus, Education Coordinator presented a draft of recommendations and process to conduct a Board-approved DC CPE audit.

2016 NASBA Conferences/Meetings Calendar

- NASBA Eastern Regional Meeting, Asheville, NC, June 7 – 9, 2016
- 109th NASBA Annual Meeting, Austin, TX, October 30 – November 2, 2016

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EXECUTIVE SESSION

Reinstatement Applications

Upon a motion by Joseph Drew and seconded by Board member Mohamad Yusuff, the Board unanimously approved the Reinstatement applications.

REINSTATEMENT APPLICATIONS		
NAME	LICENSE TYPE	APPROVED
KIM, Mee R.	CPA	X
CROUSE, Gregory A.	CPA	X

Technical Review Applications

Upon a motion by member Joseph Drew and seconded by Board member Kayla Futch, the Board unanimously approved the Technical Review application.

TECHNICAL REVIEW APPLICATION		
NAME	LICENSE TYPE	APPROVED
GRITTON, Matthew J.	CPA	X

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Agenda Item: Action and Recommendations

- Board members were requested to provide two (2) recommendations from the report provided by Member, Joseph Drew, to consider for implementation to streamline the District CPA license process.
- OPLA administration is preparing a report outlining the Peer Review process for DC firms.
- The Board recommended moving forward with the CPE audit.

Agenda Item: Correspondence - NONE

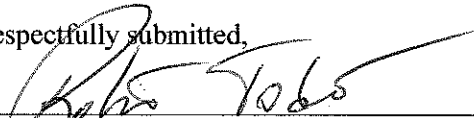
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Adjourn

Upon a motion duly made by Board member Kayla Futch and seconded by Board member Mohamad Yusuff, the Board voted to adjourn at 10:55 a.m.

The Board of Accountancy will hold its next scheduled meeting Friday, April 1, 2016 at 9:00 a.m.

Respectfully submitted,



 Robert Todero, Chair

4-1-2016

 Date

Recorder: Cynthia Briggs, Board Administrator