



GOVERNMENT OF THE DISTRICT OF COLUMBIA

Board of Real Estate Appraisers

MEMORANDUM

TO : Tamora Papas, Board Chairman
Members of the DC Board of Real Estate Appraisers
FROM : Marguerite Allen, Education Committee Chairwoman
Kevin Cyrus, Education Coordinator
Kathy Thomas, Education Liaison Specialist
DATE : April 20, 2016
SUBJECT : Education Committee Report before the Board

CE/PL APPLICATIONS: The following provider course and instructor applications were recommended for APPROVAL by the Education Coordinator since the March 16, 2016 meeting.

1. American Society of Farm Managers and Rural Appraisers

Table with 3 columns: Course Name, Location, and Type. Rows include 'Appraising Agricultural Facilities: Poultry Seminar' (Classroom, Continuing Education) and 'Appraising Natural Resources' (Classroom, Continuing Education).

2. Alterra Group

Table with 3 columns: Year, Course Name, Location, and Type. Rows include '2016 Appraiser Training' (Classroom, Continuing Education) and '2016 Keynote/Fraud/Regulatory Update' (Classroom, Continuing Education).

3. Appraisal Institute

Table with 3 columns: Course Name, Location, and Type. Row: '2016 - 2017 (7) - Hour Online National USPAP' (Online, Pre-License).

4. McKissock, LP \*\*

Table with 3 columns: Course Name, Location, and Type. Multiple rows listing various webinars such as 'A Review of Disciplinary Cases', 'Analyze This! Applications of Appraisal Analysis', and 'The New FHA Handbook 4000.1'.

\*\* Applications have been previously approved for the above courses. The following Instructors have been added/approved to teach these courses: Robert McClelland, Joshua Walitt and Steven Craddock

**MEMORANDUM (Page 2) – April 20, 2016**

**CE/PL APPLICATIONS:** No provider course applications were recommended for DEFERRAL by the Education Specialist since the March 16, 2016 meeting.

To Date: 16 schools have been approved to offer 484 classroom and online courses for the 2016-2018 cycle.



CC: C. Cooks, Program Manager  
S. Mason, Program Officer  
P. Richardson, Board Administrator  
K. Cyrus, Education Coordinator



**DC OPLA BOARD OF REAL ESTATE APPRAISERS  
CERTIFICATION OF COURSE APPROVAL**

April 20, 2016

Mya Sandler  
American Society of Farm Managers and Rural Appraisers  
950 S. Cherry St.  
Suite 508  
Denver, CO 80246

Provider #101

The DC Board of Real Estate Appraisers (Board) reviewed your QE/CE application(s) for the 2016-2018 cycle. The approved courses and instructors are listed on the attached page(s). Any substantive change to a course, such as revising the course outline, changing the delivery method, or adding an instructor, requires that you submit a new course application 60 days in advance of the course offering. If you change instructors, submit a new Instructor certification form. Renewal of dates within the approved cycle requires a 60 days notice.

Course rosters must be maintained on record in your files for a period of 5 years for purposes of auditing by the Board. Audits may be announced or unannounced.

For questions regarding this correspondence, please contact Kathy Thomas on 202-899-3472 or [Kathy.Thomas2@dc.gov](mailto:Kathy.Thomas2@dc.gov). Thank you for your commitment to meeting the educational needs of District of Columbia real estate appraisal licensees.

Sincerely,

Tamora Papas  
Chairperson  
DC Board of Real Estate Appraisers

Enclosures



**DC OPLA BOARD OF REAL ESTATE APPRAISERS  
CERTIFICATION OF COURSE APPROVAL**

April 20, 2016

Mya Sandler  
American Society of Farm Managers and Rural Appraisers  
950 S. Cherry St.  
Suite 508  
Denver, CO 80246

Provider #101

Each course will be assigned a number and once generated and forwarded to providers, this number must appear on all correspondence when reporting class participation results to Pearson VUE and/or the Board.

<b>ID</b>	<b>Course Title</b>	<b>Hrs - QE</b>	<b>Hrs - CE</b>	<b>Method</b>	<b>Approval Date</b>	<b>Expiration Date</b>
3451	Appraising Ag Facilities: Poultry Seminar	N/A	8	Classroom	4/20/2016	2/28/2018
3452	Appraising Natural Resources	N/A	8	Classroom	4//20/2016	2/28/2018



**DC OPLA BOARD OF REAL ESTATE APPRAISERS  
CERTIFICATION OF COURSE APPROVAL**

April 20, 2016

Karen Connelly  
Allterra Group  
12417 Ocean Gateway, B-11, Suite 286  
Ocean City, MD 21842

Provider #112

The DC Board of Real Estate Appraisers (Board) reviewed your QE/CE application(s) for the 2016-2018 cycle. The approved courses and instructors are listed on the attached page(s). Any substantive change to a course, such as revising the course outline, changing the delivery method, or adding an instructor, requires that you submit a new course application 60 days in advance of the course offering. If you change instructors, submit a new Instructor certification form. Renewal of dates within the approved cycle requires a 60 days notice.

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3453	2016 Appraiser Training	N/A	7	Classroom	4/20/2016	2/28/2018
3454	2016 Keynote/Fraud/ Regulatory Update	N/A	7	Classroom	4/20/2016	2/28/2018



**DC OPLA BOARD OF REAL ESTATE APPRAISERS  
CERTIFICATION OF COURSE APPROVAL**

April 20, 2016

Jackie Vincent  
McKissock, LP  
218 Liberty Street  
Warren, PA 16365

Provider #107

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3372	A Review of Disciplinary Cases	N/A	3	Live Webinar	4/20/2016	2/28/2018
3192	Adjustments: Supported or Not Supported	N/A	5	Live Webinar	4/20/2016	2/28/2018
3386	Analyze This! Applications of Appraisal Analysis	N/A	4	Live Webinar	4/20/2016	2/28/2018
3347	Expert Witness Testimony – To Do or Not to Do	N/A	4	Live Webinar	4/20/2016	2/28/2018
3346	Fannie Mae Appraisal Guidelines	N/A	4	Live Webinar	4/20/2016	2/28/2018
3345	Reviewer's Checklist	N/A	4	Live Webinar	4/20/2016	2/28/2018
3349	The New FHA handbook 4000.1	N/A	5	Live Webinar	4/20/2016	2/28/2018
3348	UAD – Up Close and Personal	N/A	3	Live Webinar	4/20/2016	2/28/2018
3355	Work File: Your Best Defense Against an Offense	N/A	5	Live Webinar	4/20/2016	2/28/2018

\*\* Applications have been previously approved for the above courses.

The following Instructors have been added/approved to teach these courses:

- Robert McClelland, Joshua Walitt and Steven Craddock





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CERTIFICATION OF COURSE APPROVAL**

April 20, 2016

Dan Doepke  
Appraisal Institute  
200 W. Madison, Ste 1500  
Chicago, IL 60606

Provider #103

The DC Board of Real Estate Appraisers (Board) reviewed your QE/CE application(s) for the 2016-2018 cycle. The approved courses and instructors are listed on the attached page(s). Any substantive change to a course, such as revising the course outline, changing the delivery method, or adding an instructor, requires that you submit a new course application 60 days in advance of the course offering. If you change instructors, submit a new Instructor certification form. Renewal of dates within the approved cycle requires a 60 days notice.

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3455	2016 - 2017 (7) - Hour 7 Online National USPAP	7	N/A	Online	4/20/2016	2/28/2016