



**DISTRICT OF COLUMBIA
BOARD OF BARBER AND COSMETOLOGY
1100 4th Street, SW, Room E-300
Washington, DC 20024**

**Meeting Minutes
Monday, April 7, 2014**

The District of Columbia Board of Board of Barber and Cosmetology held its monthly meeting on Monday, April 7, 2014, at 1100 4th Street, S.W., Room E300, Washington, D.C. The Board held its Executive Session to discuss applications for licensure, complaints and investigations, and legal counsel recommendations.

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The meeting was called to order by Chairperson, Derek E. Davis at 10:05 am

Board Members Present: Derek Davis, Mark Wills, Anwar Saleem, Richard DeCarlo, Raymond Kibler, Norah Critzos, Sharon Young, Paul Roe/via Conference Call

Staff Present: - Clifford Cooks, Program Manager, OPLA; Cynthia Briggs, Board Administrator, OPLA

Legal Advisor to the Board: Kia Winston, Esq.

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Agenda Item: Comments from the Public

Three (3) members of the public either provided comments or attended the DC Board of Barber and Cosmetology’s Public Meeting.

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Agenda Item: Review of Correspondence

- The DC Board of Barber and Cosmetology briefly discussed the 2014 Council on Licensure, Enforcement and Regulation (CLEAR) Training Conference taking place June 2, 2014. Further details will be provided to those [new] members of Board who will be attending the training session.
- Board member Richard DeCarlo provided a short overview about Bennett Career Institute’s *Industry Reunion*, which he attended on Sunday, March 30, 2014. The event was attended by many Barber and Cosmetology professionals and private citizens, was well-received and a huge success.

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Agenda Item: 2014 Practitioners Forum

The DC Board amended its mail-out instructions to send postcard notices to Barbers, May 10th, and five (5) days prior to the Cosmetology/Specialty mail-out date of May 15, 2014. Board members previously requested additional space at the Gallaudet University’s Kellogg Conference Center for overflow attendees. C. Cooks/C. Briggs contacted Kellogg Conference Center and noted that the added costs will be \$5K, which according to Program Manager is not within the program budget.



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When the Postcard notices are mailed to all practitioners, the Event Brite registration site will be up and running to accept registrants for the 2014 Practitioners Forum.

Certificates of Completion will be emailed to 2014 Forum attendees; however, we will prepare and mail hardcopies to those individuals wishing hardcopies.

Upon a motion duly made by Board member Richard DeCarlo and properly seconded by Board member Mark Wills, the Board voted to move forward with the Forum notification mail-outs.

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Agenda Item: Board Monitoring and Inspections

The Board discussed Board Monitoring and Inspection. OPLA Program Manager, Clifford Cooks indicated that the Board could move forward with monitoring and inspecting DC Barber/Cosmetology Shops and Saloons; however, payments to conduct such inspections will not be provided to Board members. Board members requested to meet with OPLA Program Manager further to discuss this program.

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Agenda Item: Minutes

Upon a motion duly made by Board member Anwar Saleem, and properly seconded by Board Richard DeCarlo, the Board unanimously voted to receive the minutes dated March 10, 2014, and approve with appropriate corrections.

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Agenda Item: CE Program Provider

Upon a motion duly made by Board member Anwar Saleem, and properly seconded by Board Norah Critzos, the Board unanimously voted to accept and approve Dudley Beauty School as a Continuing Education (CE) Program Provider. The motion passed unanimously.

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Agenda Item: Applications for Licensure Recommendations

Two (2) licensed practitioners sent the Board correspondence requesting an extension of license renewals based upon age and health. The Board voted to deny their request to extend the time period to renew their licenses. However, the Board recommended that both individuals apply for or change their license category to an "Inactive Status" until such time they can renew their licenses.

Upon a motion made by Anwar Saleem, and seconded by Raymond Kibler, the Board voted to send notifications to both individuals that they must apply for Inactive License Status. The motion passed unanimously.



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Last Name	First Name	License Code	Approved
ASHBY	Kimberly	COP - REIN	X
BALLOU	Kim T.	CSP - REIN (Nails)	X
BESANCENEY	Shari Ann	COP - REIN	X
DE-PAZ	Dana	COP - REIN	X
FENWICK	James	BAM - REIN	X
FIRST IMPRESSIONS, INC.		COO - REIN	X
HODGE	Jasmine L.M.	COP - REIN	X
JETER	Jareau A.	BAR - REIN	X
LE	Kathy Lien M.	COP - REIN	X
LE	Trang Patty	COP - REIN	X
NGUYEN	Thu-Nga T.	CSP - REIN (Nails)	X
SCOTT	Porsha	CSP - REIN (Nails)	X
THRASHER	Ryan Michael	COP - REIN	X
WASHINGTON	Tommy	COP - REIN	X
HOK	Steven	COP - END	X
KASSAW	Senait Wendemu	COP - EXAM	X
ODIWE	Kenneth A.	BAR - EXAM	X
RUSSELL	Earnest J.	BAR - EXAM	X
SCHWALB	Sarah L.	CSP - EXAM (Esth)	X

A motion was offered by Board member Anwar Saleem, and duly seconded by Board member Richard DeCarlo that the above-list of Reinstatement License applications be approved. The motion passed unanimously.

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Agenda Item: Complaints

There were no complaints for the Board to take action.

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Agenda Item: Chapter 37 Barber and Cosmetology Regulations

Board members will continue to update Chapter 37. Legal Advisor recommended preparing separate Barber, Cosmetology and Body Artist regulations in a Chart/Outline form listing any/all edits submitted by Board members; to include educational requirements, testing standards, licensing and any other updates that the Board may deem important to include in the revised regulations. All member edits/changes will be submitted to Board Administrator by October 2014 to assemble into a final draft document – to be reviewed by Board, then Legal Counsel to prepare final proposed DRAFT document for publication in DC Register.



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Meeting Adjourned – at 3:25pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'Derek E. Davis', written over a horizontal line.

Derek E. Davis, Chair

A handwritten date '5/12/14' in black ink, written over a horizontal line.

Date

Recorder: C. Briggs, Board Administrator