



**DISTRICT OF COLUMBIA
 BOARD OF BARBER AND COSMETOLOGY
 1100 4th Street, SW, Room E-300
 Washington, DC 20024**

**Meeting Minutes
 Monday, January 5, 2015**

The District of Columbia Board of Barber and Cosmetology (Board) held its monthly meeting on Monday, January 5, 2015, at 1100 4th Street, SW, Room E300, Washington, DC. The DC Board held its Public Meeting and Executive Session to discuss new business, applications for licensure, complaints, and investigations, and legal counsel recommendations.

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The meeting called to order by Chairperson, Anwar S. Saleem at 10:00 a.m.

Board Members Present: - Anwar Saleem, Norah Critzos, Richard DeCarlo, Derek Davis, Eric Doyle, Frances O. French, Raymond Kibler, Tammy Musselwhite, Paul Roe, Cynthia Wilkins, Mark Wills, Sharon Young (via conference call).

Staff Present: - Cynthia Briggs, Board Administrator, Steve Parker OPLA Investigator

Legal Counsel: - Kia Winston, Esq.

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Agenda Item: COMMENTS FROM THE PUBLIC

The Board heard comments from Lisa Rispler, SHOBA Finance Director. Ms. Rispler represented Shoba, expressing comments about the overall “waxing” industry in the District of Columbia. Shoba’s concerns ranged from licensing for this practice, availability of hair removal salons and entrepreneurs, and the regulatory process to open hair-removal-salon businesses in the District. The Board asked Ms. Rispler several questions and requested a proposal providing additional details – which the Board will review. Ms. Rispler indicated that Shoba would provide such a proposal.

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Agenda Item: ACCEPTANCE OF MINUTES

Upon a motion duly made by member Richard DeCarlo, and properly seconded by member Norah Critzos, the Board unanimously voted to accept the December 1, 2014 meeting minutes with corrections noted therein.

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Agenda Item: CORRESPONDENCE REVIEW

The NIC quarterly Newsletter was postal mailed to Board Members. There was no additional correspondence discussed at this meeting.

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Agenda Item: OLD BUSINESS - No old business



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Agenda Item: NEW BUSINESS

Flair Beauty School – Board Member, Raymond Kibler provided a brief overview of the results and recommendations from the site visit to DC's Flair Beauty School regarding their Barber Program proposal. Mr. Kibler noted that Flair is not yet ready to offer/teach a full Barber Program. He further stated that several members of the DC Board and Education License Commission (ELC) informed Flair's owner of the modifications, structure, and equipment needed for implementation and approval of a Barber Educational Program.

Barber Programs – Board Chair, Anwar Saleem asked the Board for recommendations to expand Barber teaching programs and methods. Barber Board Members Mark Wills and Raymond Kibler indicated that the Barber profession in the District has decreased in recent years, and the number of Barber Instructors are even less. Barber Instructors are in demand; therefore, the Board agreed to research and review the process by which Barber practitioners can be educated, trained and licensed as Barber Instructors.

Shop/Salon Owner & Designated Managers Fines/Fees – Board Chairperson, Anwar Saleem shared with the Board, his vision to provide a program to DC Barber, Cosmetology, Specialty shop/salon owners and designated managers, to help reduce or eliminate fees/fines that have been assessed due to non-compliance. He indicated that the Board would work alongside DCRA Small Business Resources Center (SBR) to offer workshops and training to assist our industry professionals to remain compliant with DC laws and regulations.

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Agenda Item: COMMITTEES

2015 Practitioners Forum – Norah Critzos, Forum Committee Chair indicated that we are moving forward to confirm Forum Speakers; reviewing budget and resource reviews to determine if breakout sessions are possible. Nominations for industry leaders are due by the end of February 2015.

Body Artists Committee – Body Artist Committee Chair, Paul Roe provided an update regarding DOH regulations, and comments provided by our Board subject-matter experts. The Body Art Committee is working on regulation language to include in Chapter 37.

Education Committee – Committee Chair, Sharon Young stated that the Committee is preparing correspondence to send to DC agencies, public/private educational entities, and other barber/cosmetology program providers to collaborate with the DC Board on issues and educational program matters that affect barber/cosmetology practitioners. The Board/Education Committee's letter of introduction will also request that we all begin sharing information and knowledge among our leaders and across the industry.

Complaints/Investigations – During the Executive Session, Richard DeCarlo, Committee Chair, provided its recommendations regarding complaints and investigative reports. (*see Executive Session*)

Rulemaking Committee – The Rulemaking Committee and Board Chair, met after the full Board Meeting and reviewed Chapter 37 in its entirety, which included Board member comments. The Board Administrator will compile the revisions, assemble the updated document, and prepare for the Board's review – before submission to K. Winston, Board Counsel.



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EXECUTIVE SESSION – CLOSED TO THE PUBLIC

Agenda Item: COMPLAINTS and/or INVESTIGATIONS

Name	Complaint Date	Date Received	Comments	Status	RECOMENDATION
PIAF International Inc. 1023 15 th Street NW	2-5-2013	2-5-2013	Unlicensed activity	RIS Report attached	Fines of \$2k issued to Salon Owner and Designated Manager
Nantucket Hair Salon 1431 H Street NW	10-30-2014	10-30-2014	Unlicensed Activity	OPLA Investigated conducted.	CLOSE – No infractions or violations

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Agenda Item: REINSTATEMENT and TECHNICAL REVIEW APPLICATIONS

REINSTATEMENT APPLICATIONS

Last Name	First Name	License Type	Approved
COOPER	Iris N.	COP - REIN	X
HOLLAND	Ella	COP - REIN	X
LEE	Sun Young	COP - REIN	X
NGUYEN	Dacchau Thi	CSP - REIN (Nails)	X
NGUYEN	Mai Thi	COP - REIN	X
PIETROBONO	Iole	COM - REIN	X
SMITH	Dwight	COM - REIN	X
STANLEY	Vincent E.	BAM - REIN	X

TECHNICAL REVIEW APPLICATIONS

Last Name	First Name	License Code	Approved
CROSBY	Kerry-Ann O.	COP - EXAM	X
HEWAVITHARANA	Sampath	BAR - EXAM	X
SENCION	Fanny A.	CSP - EXAM (Esth)	X
THOMAS	Berquis J.	COP - EXAM	X



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Agenda Item: FINAL RECOMMENDATIONS

Complaints & Recommendations

The Board moved to assess a \$2,000 fine to PIAF Salon Owner and Designated Manager for unlicensed activity infractions. The motion passed unanimously.

Based on the findings and OPLA's Investigative Report, no violations occurred at Nantucket Hair Salon.. The Board voted to close this matter.

License Applications

Upon a motion offered by Board Member Richard DeCarlo and duly seconded by Board Member, Raymond Kibler, the Board moved to approve the Reinstatement applications listed above. The motion passed unanimously.

Upon a motion offered by Board Member Richard DeCarlo and duly seconded by Board Member, Mark Wills, the Board moved to approve the Technical Review Exam applications listed above. The motion passed unanimously.

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Meeting Adjourned – at 11:35 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Anwar S. Saleem'.

Anwar S. Saleem, Chair

Date

2/2/2015

Recorder: Cynthia Briggs, Board Administrator