



District of Columbia
Department of Consumer and Regulatory Affairs
Occupational and Professional Licensing Administration
Board of Real Estate Appraisers



District of Columbia Board of Real Estate Appraisers
September 16, 2015
Minutes

The District of Columbia Board of Real Estate Appraisers held its regularly scheduled meeting on Wednesday, September 16, 2015, at 10:00 am at 1100 4th Street, S.W., Room 300, Washington, D.C. 20024.

The meeting was called to order by Tamora Papas, Chair, at 10:22 am, and attendance was taken.

Attendance

Board Members Present: Todd Canterbury, Marguerite Allen, Tamora Papas

Board Members Absent: Margot Wilson

Staff: Patrice Richardson, Board Administrator; George Batista, Investigator, Kevin Cyrus, Educational Liaison, Leon Lewis, Administrative Executive, Avis Pearson, Board Administrator

Legal Counsel: Kia Winston, Matthew Green

Public: Costello Wilson, Alias Delice, Attorney Errol R. Thompson

Agenda Item: Executive Session

At approximately 10:23 am, the following motion was made: Upon motion duly made by Mr. Canterbury and properly seconded by Ms. Allen, the Board voted unanimously to go into executive session (closed to the public) to discuss complaints/legal matters, applications and legal counsel report.

Agenda Item: Comments from the Public

At approximately 11:22 am, the board entered into the public session portion of the meeting.

Agenda Item: Minutes, July 22, 2015

Upon motion duly made by Mr. Canterbury, and properly seconded by Ms. Allen, the Board voted unanimously to approve the minutes as read.

Agenda Item: Application for Licensure Recommendations

No applications for review.

Agenda Item: Review of Complaints:

In the matter of Costello and Rachel Wilson vs Robert Riddell:

Upon motion duly made by Mr. Canterbury and properly seconded by Ms. Allen, the Board unanimously voted to issue a formal reprimand, require licensee to complete the Appraisal Institute online 7-hour USPAP course, and \$500.00 fine.

In the matter of Keith Crawford vs Steven J. Mueller:

Upon motion duly made by Mr. Canterbury and properly seconded by Ms. Allen, the Board unanimously voted to send the Mueller case for an official hearing with the Office of Administrative Hearings.

Agenda Item: Education Report

American Society of Farm Managers and Rural Appraisers, Inc., Appraisal Institute, Earth Advantage, Marshall & Swift, McKissock, LP and Valuemetrics.info are recommended for approval to provide the continuing education credits for appraisers.

Upon motion duly made by Mr. Canterbury and properly seconded by Ms. Allen, the Board unanimously voted to approve the Education Committee Report, attached hereto and made a part of the September 16, 2015 minutes.

Agenda Item: Budget

We are beginning close out for FY 15 which ends September 30, 2015.

We begin FY 16 October 1, 2015.

Projected FY 16 Budget is: \$215,460.00

<i>Category</i>	<i>Projected Allocation for FY 16</i>
Supplies	\$5,000.00±
Administrative Support	\$38,000.00±
Equipment	\$3,600.00±
Contractual Services	\$161,095.00± (\$65.00 per licensee cost)

Agenda Item: Legal Counsel Report

None

Agenda Item: Review of Calendar

Next Scheduled Regular Meeting:

October 21, 2015

November 18, 2015

December 16, 2015

1100 4th Street, SW

Suite 500

Washington DC 20024

Upcoming Conferences/Meetings/Training:

2015 – AARO Fall Annual Conference - October 16th – 20th - Westin Hotel

Agenda Item: Correspondence

Announcements from the Appraiser Foundation

Agenda Item: Old Business

None

Agenda Item: New Business

None

Agenda Item: Next Meeting

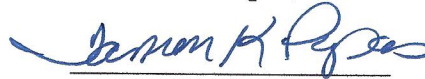
Next Scheduled Regular Meeting, October 21, 2015
1100 4th Street, SW, Room 300B, Washington, DC 20024

Agenda Item: Adjournment

Upon motion duly made by Mr. Canterbury and properly seconded by Mrs. Allen, the Board unanimously voted to adjourn. Meeting adjourned at 11:35 am.

Respectfully submitted,

Tamora K. Papas, Chair



Date

10-28-15

Recorder: Patrice Richardson
Attachments