

GOVERNMENT OF THE DISTRICT OF COLUMBIA

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ADMINISTRATIVE ISSUANCE SYSTEM

Mayor's Order 2001-92  
June 22, 2001

**SUBJECT:** Establishment - Advisory Board on Veterans Affairs for the District of Columbia

**ORIGINATING AGENCY:** Office of the Mayor

By virtue of the authority vested in me as Mayor of the District of Columbia by section 422(2) of the District of Columbia Home Rule Act, as amended, 87 Stat. 777, Pub. L. No. 93-198, D.C. Code § 1-242(2)(1999 Repl.), it is hereby **ORDERED** that:

1. **Establishment:** There is established an Advisory Board on Veterans Affairs for the District of Columbia (hereinafter "Advisory Board").
2. **Purpose:** The Advisory Board shall serve as an advisory body to the Mayor, the Mayor's Office of Boards and Commissions, the Office of Veterans Affairs, the Department of Employment Services, the Department of Health, the Department of Human Services, and other District government departments, agencies, and offices on all matters pertaining to veterans in the District of Columbia.
3. **Functions:** The Advisory Board has the following duties. It shall:
  - a) Promote, via its advice and recommendations, advocacy support, as appropriate, and information services to veterans, their dependents, and their survivors concerning federal and District laws and regulations affecting benefits and claims. For purposes of this Order:
    - i) "Benefit" means any payment, service, commodity, function or status, entitlement to which is determined under laws administered by the U.S. Department of Veterans Affairs or by any agency of the District government and that affects veterans, their dependents, or their survivors.
    - ii) "Claim" means any application made under Title 38 U.S.C., and implementing directives, or under any District law or regulation, for entitlement to benefits, reinstatement, continuation, or increase in benefits, or the defense of a proposed agency adverse action concerning benefits.

(2)

- b) Advise the Mayor and District government agencies on systemic and other issues affecting the coordination and delivery of services to veterans in the District. These services relate, but are not limited to, the areas of education, employment, health care, housing and treatment for substance abuse.
  - c) Assist the Mayor and District government agencies to identify unmet needs of veterans in the District. Recommend programs, services, and strategies to address these needs. Assist the Office of Veterans Affairs to identify community groups, corporations, and other organizations with which the Office of Veterans Affairs might partner in developing programs and services to meet the needs of veterans.
  - d) Provide advice and guidance to the Mayor and District government agencies on veteran-related issues, including but not limited to proposed legislation, rules, regulations, and budgets.
  - e) Assist the Mayor and the Office of Veterans Affairs to secure support for operations of the latter from outside the government, including the solicitation and receipt of donations, grants, and volunteers in accordance with District law.
  - f) Assist the Office of Veterans Affairs to research the demographics of veterans in the District.
  - g) Assist the Office of Veterans Affairs to review and evaluate the programs and services for veterans in the District that are conducted or planned by public and private agencies.
  - h) Recommend other activities as it may deem appropriate with respect to matters affecting programs and services for veterans in the District.
  - i) Undertake such other duties as may be requested by the Mayor or the Office of Veterans Affairs.
4. **MEMBERSHIP:** The Advisory Board shall consist of seven (7) individuals who are appointed by the Mayor. All members shall be veterans resident in the District who have experience with, or an interest in, issues that impact the coordination and delivery of benefits and services to veterans. To the maximum extent possible, the membership of the Advisory Board shall reflect a representative cross-section of veterans in the District by age, branch of service, gender, and period of service (beginning with World War II).

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In addition, the Mayor may appoint such District government officials to serve on the Advisory Board in an ex-officio (non-voting) capacity as are necessary to carry out its functions.

5. **TERMS:** Members shall serve at the pleasure of the Mayor.

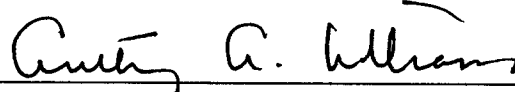
6. **ORGANIZATIONAL STRUCTURE:**

- a) The Mayor shall designate one member as Chairman, who shall serve in that capacity at the pleasure of the Mayor.
- b) The Mayor shall designate one member to serve as Vice-Chairman, who shall serve in that capacity at the pleasure of the Mayor.
- c) The Advisory Board shall determine its own organizational structure, establish appropriate standing committees or task forces, determine its own rules and procedures and issue its own bylaws, which shall be sufficient to establish and maintain a prudent internal control structure and shall not be in conflict with the law or this Order.
- d) The Advisory Board shall maintain a prudent Management Information System whereby all records shall be maintained at a designated District government location. Records shall be made available to the public in an accessible format.
- e) The Advisory Board shall open to the public any meeting at which it adopts a report or recommendations. The Advisory Board shall maintain an audio transcript and written minutes of all public meetings.
- f) Beginning in 2002, the Advisory Board shall annually publish a report of its activities and recommendations by July 1 and submit such to the Mayor, other appropriate District government officials, and the public.


7. **ADMINISTRATION:** The Mayor or his/her designee shall provide administrative support to the Advisory Board. The Mayor or his/her designee may accept resources provided from public or private organizations to execute and coordinate the activities and functions of the Advisory Board.

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8. **COMPENSATION:** Members of the Advisory Board shall serve without compensation, except that a member may be reimbursed for expenses incurred in the authorized execution of official Advisory Board duties.
9. **EFFECTIVE DATE:** This Order shall become effective immediately.



ANTHONY A. WILLIAMS  
MAYOR

ATTEST:   
BEVERLY D. RIVERS  
SECRETARY OF THE DISTRICT OF COLUMBIA