
ATTENTION: Important Lobbyist Registration and Reporting Updates for April 2019

Upcoming Deadlines and Transition to Quarterly Reporting

Please be advised that the deadline to file lobbying registrants' activity reports for the first three months of Calendar Year 2019 is **April 15, 2019**. Pursuant to recent legislative changes, **registrants are now required to file activity reports four times per year instead of two**, between the 1st and 15th of January, April, July, and October of each year. **The activity report falling due on April 15, 2019 must include all relevant lobbying activity that occurred between January 1, 2019 and March 31, 2019.** However, as described below, BEGA will refrain from taking enforcement action against Lobbying Registrants as long as their activity report is filed before **April 30, 2019**.

Newly-Required Content of Activity Reports

Please note that the new legislation also expanded upon the required information to be reported by lobbying registrants in their activity reports to include the *name, position, and agency or office* of each official in the executive or legislative branch of the District government *and member of the official's staff* with whom the registrant has had written or oral communications during the reporting period relating to lobbying activities, as well as a *precise description of the subject matter, including the title of any bill, proposed resolution, contract, reprogramming, or other legislation* (see, [D.C. Official Code § 1-1162.30](#)). "Lobbying" now also includes communications with an official in the legislative or executive branch with the purpose of influencing actions to make any *contract, grant, reprogramming, or procurement of goods or services* (see, [D.C. Official Code § 1-1161.01\(1\), \(32\)](#)). **Due to the new filing requirements and the rollout of our new e-filing system, BEGA will not take enforcement action based on late filings against any registrants who file their April 15 activity report on or before April 30, 2019.**

New Lobbyist Registration and Reporting E-Filing System

Beginning with the January 2019 reporting period, BEGA has transitioned to a new Lobbyist Registration and Reporting ("LRR") e-filing system, through which registrants must file. A link to the new system can be found here: <https://efiler.bega.dc.gov/LRR>. If registrants experience any technical difficulties with the new system, they should create a support ticket within the application, so that we can track the issue and alert registrants when the problem is resolved. A link to the page where registrants can create a new support ticket can be found here: <https://efiler.bega.dc.gov/LobbyistAccount/LRR/Support>. If your issue has not been resolved within one business day after submitting a ticket with OCTO, please contact BEGA via email at bega.lobby@dc.gov, and we will expedite your issue for resolution.

BEGA has completed a new Instructional guide to the new LRR system, which is available on our website at <http://tinyurl.com/y242nh2v>. It includes detailed step-by-step instructions on how to navigate through the system, enter your relevant information, and generate activity reports that we believe users will find very informative.

BEGA conducted several trainings via webinar in December 2018 on the new filing system. A recording of one of the trainings can be found here: https://youtu.be/jgxpivP9S_c BEGA has also posted Frequently Asked Questions (“FAQ”) on its website to assist registrants, which is available at <http://tinyurl.com/y368e2jt>.

BEGA and OCTO will be conducting several additional webinars between April 3, 2019 and April 12, 2019, as well as one in-person webinar on Friday, April 5, 2019 at 11:00 am. If you are interested in participating in any of these training programs, please click on the links provided below to register for the training through Eventbrite:

[Webinar Training on New E-Filing System – April 3, 2019 at 1:00 pm \(BEGA\)](#)

[Training on New E-Filing System \(In-Person\) – April 5, 2019 at 11:00 am \(OCTO\)](#)

[Webinar Training on New E-Filing System – April 10, 2019 at 1:00 pm \(OCTO\)](#)

[Webinar Training on New E-Filing System – April 12, 2019 @ 10:00 am \(BEGA\)](#)

Frequently Asked Questions (FAQ)

BEGA has updated its Frequently Asked Questions (FAQ) guidance to incorporate recent legislative changes, its transition to the new LRR filing system, as well as new questions we have received regarding the new system. A copy of that document is available on BEGA’s website at <http://tinyurl.com/y368e2jt>.